

November 3, 2021 Meeting Minutes

Community of Christ Church Council

Time: 6:30pm – 8:45pm

Attendees: Steve Delamater, Suze Engbretson, Pastor David Eppelsheimer, Mark Henderson, Jane Jackson, Rachael Jans, Cindy Kinnie, Tracy Litterer, and Larry Wade

Excused: Violet Thefford

Guest: Rich Radford, Treasurer

Call to Order

Suze Engbretson, Council President, formally called the meeting to order.

Opening prayer & biblical work

Pastor David Eppelsheimer led us in an opening prayer and biblical work.

Approval of Minutes

October 13, 2021, meeting minutes were approved.

Pastor's Report

Pastor David submitted his report prior to the meeting.

• Baby Care Kits

Joe Hustad, Pastor David, Suze Engbretson, and Sherrie Wade delivered our 151 baby kits on October 27, 2021, to St. Andrew Lutheran Church in Beaverton.

• Christmas Eve & Christmas 2021

Zoom Christmas and Advent theme was discussed. Programming may include: Christmas Caroling with WQRC (Westside Queer Resource Center), Advent wreath candles and special videos.

Administrator's Report

- ELCA Hunger Sunday: October 24, 2021- preliminary collection amount is \$1,575.
- Council is in support of expanding the 'Get to know' feature in Faith News to congregation members (expanding from Council only).
- The feedback survey on the draft Mission and Vision is in circulation. Full responses will be shared once the survey closes on November 9, 2021.

Treasurer Report

Rich Radford, our Treasurer submitted preliminary October 2021 financials via email. One person has expressed interest in exploring Treasurer duties.

Protection coverage

Current financial protections, including checks and balances were reviewed. Discussed the current risk levels in investments and protections.

Steve Delamater made the motion:

ChristChurch purchases the protection against fraud and embezzlement with Travelers Casualty and Surety Company of America for one year at the price of \$1,100,000. Protecting \$950,000,000.

Mark Henderson seconded the motion. Discussion ensued. Five in favor to two against vote, motion carries.

Additional financial motion:

Council discussed moving funds from Mission Investment Fund into Key Bank to be FDIC protected. The funds will be put into savings and allow for several months of operating expenses.

Steve Delamater made the motion:

Move \$200,000 from Mission Investment Fund into Key Bank.

Jane Jackson seconded the motion. Discussion ensued. Unanimous decision, motion carries.

Job Descriptions for Council, Pastor and Secretary

Review is ongoing. Violet is updating the Secretary job description. Tracy is working on the council job description. Suze will circulate the job descriptions at the December 2021 Council meeting.

Membership Unsure Status

Church membership in general terms was reviewed. Council decided to wait until spring 2022 to further address voting member clarification.

Committee Updates:

1. Transition Team: Discussing landing spot for temporary in-person worship.
2. Advent updates: Christmas Caroling - Date and place: TBA
3. Benevolence Team: Reinvigorate the team in 2022. Connect with how our money is being spent when we make financial donations.

Upcoming Council Events:

- Council meeting: Wednesday 12/1/2021 @ 6:30pm (only meeting for the month)

Adjournment

Suze Engbretson, Council President, formally adjourned the meeting.

Respectfully Submitted by:

Violet Thetford, Council Secretary:

Community of ChristChurch